



THE LAW OFFICES OF
HOYT & BRYAN, LLC
FAMILY WEALTH & LEGACY COUNSELLORS

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A Special Letter of Instruction
An Important Addition To Your Special Needs Planning

Many of you have heard about the importance of creating a document that contains the kind of information that only a family member can create - and which provides a format to communicate the vision of your desires and concerns for your child to his/her future caregiver. We can help you develop a Special Letter of Instruction to serve this purpose. The most important asset your child has is YOU.

Think for a moment about the specific instructions or guidelines you give to your child or his/her caregiver when you leave for just an evening or a weekend. Imagine if you went away and never came back. Certainly you have a picture of what you would like their life to look like after your death. However, the next caregiver may not have the same ideas and insight as you. A Letter of Instruction will provide you the format to communicate your desires and concerns to current and future guardians.

This is not a legally binding document, but it is perhaps one of the most important documents you can prepare for the future well-being of your child. If you have entrusted a dedicated sibling, friend, relative, trustee, or organization to look after your child when you are gone, you can help to guide them by providing them with the knowledge that only you, as a parent, possess.

Some sample topics to include are: biographical and family information, medical history, important people, list of advisors, location of important documents, personality traits and preferences, personal care information, important daily routines, additional information, general statement of desires, your daily checklist, monthly budgetary needs, food allergies, clothing preferences and sizes, and most importantly your hopes, dreams, fears, wishes and aspirations for your special needs persons future.

Of course, you should periodically review and revise this letter - perhaps on your birthday, or your child's. Be flexible, be clear, and feel free to make it as personal as you wish.

The Law Offices of Hoyt & Bryan assists families in the protection of their loved ones by focusing their practice in the areas of Estate Planning, Probate and Trust Administration, Elder Law including Medicaid and VA Planning and Special Needs Planning, Pet Planning, Business Succession Planning and Real Estate. The founders, Peggy Hoyt and Randy Bryan, are both dual board certified by the Florida Bar in Wills, Trusts and Estates as well as Elder Law. Hoyt & Bryan is the only law firm in Florida with the distinction of two attorneys with these certifications. We offer many complimentary educational workshops each week in our Learning Center at The Law Offices of Hoyt & Bryan and

monthly workshops in the Auditorium of One Senior Place in Altamonte Springs. For more information please contact our office at 407-977-8080 or visit our website HoytBryan.com.